



Dear Sir / Madam,

We are proudly announced that we are providing below given Accounting and Management services on door step to our customers.

## 1. **AUTHORIZED TIN – FC CENTER SERVICES :-**

- a) PAN / TAN / TDS Return Processing at our authorized TIN Facilitation Center.

## 2. **GST SERVICES :-**

- a) **New GST Registration**: - We get registered new GST Registration within 7 to 10 days.
- b) **GST Return Filing**: - We provide timely service of filling online GST Returns without any penalty or late fee. We files returns after auditing party's data, so that GST Returns will be filed without any mistake. We provide best services in this field in Patiala.

## 3. **ACCOUNTS BOOK MANAGEMENT SERVICES :-**

**We provide accounts books management in Services in two ways at your door steps:**

### a) **Book Keeping Service in our Office: -**

In this module we prepare Accounts books in our office. For this our Team visit parties and collects physical data and prepares all accounts in our office and file returns on time for party. There is no headache of parties for maintaining accounts. Our teams take care of all works. There is no need of any Computers and other infrastructure from owner of business. We mail updated data to parties in this module. We files parties GST Returns on time and update parties on monthly basis.

### b) **Book Keeping Service at businessman/party's premises : -**

In this module our accounts team go to party location and maintain accounts books at Parties location in his computer and software which will be provided by owner of business. Our accounts teams visit on time as per requirement of businessman and update data in his software. In this case we take backup of data and audit data first and then file GST Returns correctly. We files parties GST Returns on time and update parties on monthly basis.

- c) We provide all types of Accounting Services as per requirement of businessman.

- d) We provide internal auditing services also for accounts and management system also.

## 4. **INCOME TAX SERVICES :-**

- a) **Preparation and Filing of Income Tax Returns :-** We prepare and files Income Tax Returns on time. We are providing best services in this field also.
- b) **Preparation and Filing of TDS/TCS Returns: -** We preparing and also filling TDS/TCS Returns on time in our office.
- c) **Handling of Income Tax Cases:** - We are capable of handling Income Tax Cases with good results.



## 5. FOREIGN ACCOUNTING SERVICES :-

- a) We are also providing foreign accounting services in India. We are providing foreign accounting services in software like Quick Books and others software used for foreign accounting.
- b) We can provide accounting services also at night because we have separate staff for same.

## 6. PAYROLL PROCESSING SERVICES

- a) New EPF / ESI Registration done in our office.
- b) Factories Act Registration.
- c) Processing of EPF & ESI Monthly Subscriptions done by us.

## 7. NEW BUSINESS FORMATION / INCORPORATION SERVICES :-

**We provide below given services to setup any kind of new business:-**

- a) Private Limited / Limited Company Incorporation.
- b) Partnership Firms / LLPs Registrations.
- c) Trusts / Societies Registration.
- d) Logo / Trade Mark / Copyright / ISI / SSI / FASSI & ISO Registration.
- e) EPF Registration / ESI Registration / Payroll Processing.
- f) Import Export License Registration.

## 8. FINANCE MANAGEMENT SERVICES :-

**We provide below given services for Financial requirement of businessman:-**

- a) Loan Facilities to Salaried person/Private Job employees/Self Business person:-
- b) Tie up with renowned Financial Institutions like INDIABULLS and DHFL.
- c) Business Loans Services with Secured and Unsecured Solutions.
- d) Fund based Limits from Nationalized / Private Banks also provided.
- e) Home Loans for Service Class and Business Class.

**We deal with all types of banks and financial institutions to provide best services to our customers.**

## 9. TRAINING SERVICES

- a) GST Tally Training to Staff - within 30 days.
- b) Microsoft Office - Expert professional Training within 15 days.
- c) Basic Computer Course – within 30 days.



## **10. INSTANT SOLUTIONS FOR CUSTOMERS**

- a) Instant Telephonic Assistance for Customer for Queries.
- b) Instant Email Assistance also available for Queries of Customers.

## **11. INSURANCE SERVICES**

- a) Life Insurance.
- b) General Insurance.
- c) Health Insurance.

## **12. SOFTWARE DEVELOPMENT SERVICES**

- a) Customization of Tally software.
- b) Customization of any other Software.
- c) New Software Development.
- d) All Bar-Coding Solutions

## **13. JOB PLACEMENT SERVICES**

- a) Job Placement services to renowned organization in Patiala / Chandigarh / Ludhiana and nearby areas.
- b) Manpower training of employee as per requirement of organization.
- c) Key persons of organization skills Up-dation as per technology.
- d) Professional Training of staffs.
- e) Time management technique for better output of employee.

## **14. MARKETING AND BRANDING SERVICES**

- a) Branding of Products.
- b) Branding of Company.
- c) Marketing on web.
- d) Marketing on digital platform.
- e) Marketing on traditional platform.

We believe that, we come up to your expectations

With Regards

Team Accounting Fusion